**Ltr .No. Date**

**The Chairman cum Managing Director**

TANGEDCO, 10th Floor,

NPKRR Maaligai,144,Anna Salai,

Chennai - 600 002.

Dear Sir,

**Sub: Request for payment of our WEG HTSC No. \_\_\_\_\_ - Tirunelveli EDC.**

We wish to submit our request to release of payments for the unpaid bills of power generated and sold to TANGEDCO as per the PPA which are pending from \_\_\_\_\_\_\_\_\_\_\_ Till date. We enclose copies of bills totaling **\_\_\_\_\_\_\_\_\_\_\_\_** for your ready reference. We hereby agree that you may deduct 2% rebate on the total bill amount and release us the balance payment at the earliest to help us meet our commitments.

|  |  |  |  |
| --- | --- | --- | --- |
| **Month & Year** | **Date**  | **Invoice No.** | **Amount in Rs.** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Total Pending Amt in Rs.** |  |

(\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Only)

Thanking you,

Yours faithfully,

**For \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Encl. As above

1. Copy to The Chief Financial Controller/Revenue/ Chennai.
2. Copy to The Superintending Engineer / TANGEDCO / Tirunelveli.